



CITY OF PACIFIC GROVE
300 FOREST AVENUE • PACIFIC GROVE • CALIFORNIA 93950
(831)648-5722 | www.cityofpg.org/volunteers

Volunteer Position Description Point Pinos Lighthouse Docent

Purpose: To increase public awareness of the historical importance of the Point Pinos Lighthouse, its architecture, its function, and its surrounding natural history.

Location: Point Pinos Lighthouse
80 Asilomar Ave Pacific Grove Ca 93950

Key Responsibilities: To welcome visitors, understand their goals for visiting the lighthouse, provide guidance in meeting those goals and answer questions.

Lighthouse Docents also:

1. Complete opening and closing procedures of the lighthouse.
2. Offer interpretation of the lighthouse and its exhibits.
3. Greet and guide scheduled tours of the lighthouse.
4. Firmly, but diplomatically state rules of behavior.
5. Assist at special lighthouse functions.
6. Promote the overall experience of tourists to our area through knowledgeable recommendations of other sights they might enjoy.

Reports to: The Lighthouse Docent Coordinator.

Length of Appointment: Lighthouse Docents are asked to commit to one year of service after satisfactory completion of training.

Time Commitment: Two shifts per month (shifts are typically 2.5 – 3 hours depending on current hours of operations) in tandem with another docent. The lighthouse hours are subject to change. Please visit www.cityofpg.org/lighthouse for current hours of operation. Docents arrive at least 15 minutes early for opening and leave with other docent after closing procedures are completed.

Qualifications and Characteristics:

1. At least 18 years of age.
2. Completion of training with demonstrable comprehension of information.
3. Demonstrated interest in visitors of all ages.
4. Ability to receive questions from visitors and respond in a clear manner.
5. Physical capability to assist during emergencies and ease of mobility on all three floors.



CITY OF PACIFIC GROVE
300 FOREST AVENUE • PACIFIC GROVE • CALIFORNIA 93950
(831)648-5722 | www.cityofpg.org/volunteers

Support Provided:

1. Training: (a) opportunities to shadow an experienced docent for at least three shifts; (b) copies of books, ***Point Pinos Lighthouse*** (McCaffery) and ***Emily Fish*** (Stumbo); (c) monthly or bi-monthly meetings for enrichment and updates.
2. Schedules available on docent website.
3. Workers' compensation insurance coverage.
4. A 20% discount in the Lighthouse Gift Shop.

Contact Information:

If you are interested in applying to become a Point Pinos Lighthouse Docent, please contact Volunteer Coordinator, Amy Colony at acolony@cityofpacificgrove.org or (831) 648-5722 x 4202.